

## MEMORANDUM OF AGREEMENT

This document constitutes an agreement between **King-Cooper and Associates** (Division of KES, Inc.) and the **Gilmer County Board of Education**. **King-Cooper and Associates** will provide consultant services for the Superintendent search for the **Gilmer County Board of Education**. The fee for services will be \$10,000 plus reimbursement for travel not to exceed \$2,000 and reimbursement for printing and postal costs not to exceed \$250 (not including brochure if requested). The search service will include delivery of the board training unit, *Selecting, Employing, and Evaluating the Superintendent* for three hours of whole board training as approved by the State Board of Education of Georgia, this training being at no additional cost. Payment will be made upon satisfactory completion of the search. Expenses for legal consultation, out-of-state travel and advertising in local, state, or national publications that may be requested by the Board are not included in the fee. At the conclusion of the search, all materials provided by the consultants will be returned, destroyed, or retained for the necessary records of King-Cooper & Associates and for the Gilmer County Board of Education and will not be used in a search for another school district.

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Sandy Addis, Partner  
**King-Cooper and Associates**

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair  
**Gilmer County Board of Education**

Date: \_\_\_\_\_